

Osmaston and Yeldersley Parish Council

Annual Meeting of the Council

7:30pm

Tuesday 17th May 2022

The Shoulder of Mutton PH, Osmaston

Minutes

In Attendance: Cllr Paul Cranstone, Cllr T John Hall, Cllr Yvonne Moseley, Cllr John Naylor, Cllr Wright

Apologies: Cllr Millward

01/05/22AMPC Chair's Report

Cllr Hall read out his report to the Annual Meeting of the Parish Council. There were no questions and Cllr Hall was congratulated on an excellent report.

02/05/22/AMPC Election of Chair

Cllr Hall asked for nominations. Cllr Naylor proposed Cllr Wright, this was seconded by Cllr Cranstone and approved by the other Cllrs. Cllr Wright accepted and signed the declaration of acceptance of office. Cllr Hall will provide support to Cllr Wright.

03/05/22AMPC Election of Vice Chair

Cllr Hall proposed Cllr Moseley, this was seconded by Cllr Naylor. Cllr Moseley accepted and signed the declaration of acceptance of office.

04/05/22AMPC Auditor's Report 2021 - 2022

The Internal Audit was conducted by Gillian Turner of Gillian Turner Accountancy Services. Cllrs had no comments or queries.

05/05/22AMPC Certificate of Exemption - Annual Return 2021 - 2022

The Clerk read out the Certificate of Exemption. Cllrs approved signature of the Certificate by the Chair and Clerk. Cllrs approved signature of the Certificate by the Chair, Cllr Wright and Clerk, Fiona Raistrick.

06/05/22AMPC Annual Return 2021 - 2022 - Section 1 - Annual Governance Statements

Cllrs read through the Section 1, the Annual Governance statement and were in agreement that the statement was correct and approved signing of Section 1 by the Chair, Cllr Wright and Clerk, Fiona Raistrick.

07/05/22AMPC Annual Return 2021 - 2022 - Section 2 - Accounting Statements

Cllrs read through Section 2, the Accounting Statements, and were in agreement that the statement was correct and approved signing of Section 2 by the Chair, Cllr Wright and Clerk, Fiona Raistrick.

08/05/22AMPC Discussion & Approval of Statutory Documents

The Standing Orders, the Financial Regulations, the Asset Register and the Risk Assessment were sent round to Cllrs with the Agenda, prior to the meeting.

- **Standing Orders 2022 – 2023**
- **Financial Regulations 2022 – 2023**

DREW

19/07/22

- **Fixed Asset Register 2022 – 2023** All items are covered under street furniture on the Insurance Policy.
- **Risk Assessment 2022 - 2023**

Cllr Hall proposed accepting the documents as presented and Cllr Cranstone seconded. All Cllrs approved the resolution.

09/05/22AMPC BHIB Insurance Cover 2022 - 2023

The Parish Council is entering the third year of a three year deal offered by BHIB at £258.80 per year, including tax. Cllrs approved payment of the fee.

Action: Clerk to add the certificate of Public Liability to the website

10/05/22AMPC Meeting Dates 2022 – 2023

Cllrs approved the dates presented.

DLW
19/07/22

Meeting ended: 7:50pm